



February 7, 2019

Re: CAPSA Guideline No. 8: Defined Contribution Pension Plans

On behalf of the Canadian Association of Pension Supervisory Authorities (CAPSA), we are pleased to announce the release of the revised *CAPSA Guideline No. 8: Defined Contribution Plans* (Guideline) and the accompanying reference document.

During CAPSA's consultations to develop its 2016-19 Strategic Plan, stakeholders mentioned several areas where the Guideline could be improved. In particular, they requested that CAPSA consider issuing direction on best practices with a focus on the payout phase, as DC pension plans continue to mature and plan members begin to retire in greater numbers.

CAPSA established the Defined Contribution Pension Plans Committee (the Committee) to address this feedback through a review of the Guideline, which was first published in March 2014. The Committee established an Industry Working Group (IWG), composed of pension industry experts from several jurisdictions. With valuable input and assistance from the IWG, the Committee reviewed and revised the Guideline, with a strong emphasis on three major areas:

1. Communication to members regarding variable benefits
2. Assumptions used in retirement projections
3. Disclosure of fees

In July 2018, CAPSA released a revised draft Guideline for stakeholder review and comment, for a period of six weeks. CAPSA received ten submissions, which are [available](#) on CAPSA's website. After considering the feedback from these submissions, CAPSA has revised the consultation draft and is now pleased to publish the final version of the Guideline along with the accompanying reference document.

CAPSA would like to thank all those who provided comments on the consultation draft. The Guideline was the subject of considerable discussion and deliberation among the IWG members and CAPSA is very appreciative of the significant time, expertise and professionalism they devoted to this important initiative.



CAPSA is very pleased with the revised Guideline, and believe it better reflects our expectations regarding the operation of defined contribution pension plans.

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